

Eagle River Optional Steering Committee Meeting Minutes
May 9th, 2017

Meeting began at 5:35

In attendance: Codie, LJ, Mrs. Spain, Mr. Long, Dr. Long, Mrs. Dolan, Anna, Nicole, Kaleigh, Lisa, Charis, Mrs. LoSordo-Santo

1. **April 9, 2017 steering committee meeting minutes; not available yet.**
2. **April 20, 2017 general membership meeting minutes; not available yet**
3. **Garden (Nicole):**
 - 1) Nicole is working individually with each class/teacher on garden up to planting dates.
 - 2) Friday, May 12 (Dr. Long & Dolan's classes) We have 1 of 2 volunteers signed up
 - 3) Wed, May 17 – planting garden; we have 2 of 6 volunteers signed up
 - 4) Thurs, May 18 – planting garden; we have 3 of 6 volunteers signed up
<http://signup.com/go/7jmYh9> (for garden and planting signups)
 - 5) Has a few more things to purchase and then receipts will be turned in.
 - 6) Summer watering schedule – Double checking all weeks are signed up for. Will be touching base with Cherie on getting a master schedule on inside of shed door with names and numbers in case the waterers need to contact each other.
4. **Fundraising for 2017-2018 school year:**
 - 1) Kids Kreations- feedback that this may not be the best option annually, but it's relatively hassle free to organize, easy on the teachers and brings in a good amount of money. Committee will decide.
 - 2) Northern Lights books, pre-order next year for largest percent of profit. Mrs. Spain will organize it if no one else will.
 - 3) Lisa brought up adding business partners to the mix. A lot of discussion, end result is the fund raising committee will continue to dialog about fund raising options that don't tax the family's monetarily and time-wise. Discussed why we fund raise and the way the program has previously handled it.
4. **Budget:**
 - 1) Approved 2017-2018 budget at membership meeting.
 - 2) Please turn in receipts to Kaleigh for reimbursement (teachers, garden, learning labs)
5. **Spring General Membership Meeting, PJ game night and silent auction (Codie & Lisa):**
 - 1) Optional purchased 30 games (card and board); they are marked optional, in the community room and available for the teachers to use in the classrooms.
 - 2) The games are an investment into the program/future events; the cost was \$204.52
 - 3) Silent auction raised \$1,391.01
 - 4) We raffled off 4 house plants to those families in attendance; donated by PM Gardens
 - 5) Feedback: kids had a great time with games, lower turn-out than hoped for (maybe due to weather and other events?).

2017 – 2018 Steering Committee & Sub-Committee Heads

Co-chairs: Codie Costello & Lisa Norbert

Secretary: Vacant (Danae Bee- is possibly interested; need to confirm)

Treasurer: Vacant

Fundraising Chair: Anna Lux & John Kennedy

Volunteer Coordinators: Anna Lux & Cherie Shirey

Garden Coordinator(s): Amber Thom, Julia Powell & Nicole Mercer

PTA Liaison: Sarah Rutkowski

Craft Day Coordinator: Cherie Shirey

Learning Labs: Daniela Valenote & Donabelle Shepherd

Fall Potluck: Felicia Hanna

Visit our schools: Kaleigh Wotring

Parent Information Night: Lisa Norbert

Spring Meeting: Codie Cosetllo & Lisa Norbert

ER High School Team Building Event: Briana Theis ****this would be better suited for a teacher's role, Dr. Long or Mrs. Spain will handle this****

Halloween: Felicia Hanna, Amy Barnett & Danae Bee

6. Learning labs (Daniela or Donabelle)

- 1) Feedback on the May 3rd learning lab- went smoothly, smaller groups are great, kids came back happy, and teachers greatly appreciated getting a planning meeting during labs.
- 2) Please submit all receipts by the end of the year to Kaleigh or Daniela.

7. Eklutna Optional Family Day – Monday, May 22nd (Kaleigh)

- 1) Maps and permits are ready to go. Driver request forms will go out after orienteering field trip this week.
- 2) Maps for parents, driver's forms, ask to borrow PE items, walkie talkies for teachers

8. Optional Park Field Trip – Tuesday, May 23rd (Mrs.Dolan)

- 1) Lion's Park, no reservation needed. Mrs. Dolan looking into maps and some orienteering at park, Nicole will touch base next year about a future park field trips and orienteering after Coral's experience this summer.

9. 2017-2018 Event Dates **these are from the tentative schedule, will re-assess at beginning of next school year****

- 1) Parent Information Night _____
- 2) Garden harvest: Fridays work best, Potatoes (Friday before potluck), full harvest 2 days week of potluck
- 3) Soup making: The day of the potluck _____
- 4) Optional Potluck: 9/7 or 9/14, verify not in conflict with x-country jamboree
- 5) ER High School- Team building: requested 9/15 or 9/22
- 6) Fall Carnival: 10/28
- 7) Craft Days: 12/8 and 12/15
- 8) Learning Labs: Avoid Wednesdays, suggested dates are 9/26, 9/28, 1/23, 1/25, 1/30, 5/1, 5/3
- 9) Class Plays: Spain 10/12, 2/15, Dolan 12/7, Mr. Long 3/8, Dr. Long 4/13
- 10) Spring General Membership Meeting: conversation about bumping meeting back to March or keeping it in April or early May (9th?) and pairing with poetry or a small performance from Mrs. Spain's class?
- 11) Picture Day: PTA chooses this date, make sure gardening days do not coincide with picture day

10. Date and Time for Steering Committee Meetings in 2017-2018: preferred day is Wednesday, 2nd week of month except in Feb and that will be 3rd week, no meeting in March. Have first meeting 8/23 or 8/30 because we start school earlier.

11. Teacher supply lists for 2017-2018 year: Teachers will get them to us to send out before the school year ends, have surplus of zip locks and bleach wipes.

12. PTA report (no PTA liaison present)

- a) Bike to school day- May 10th
- b) Talent Show- May 18th @ 2pm and 6:30pm
- c) Field Day – Friday, May 19th
- d) Last day of school- Wed. May 24th

13. Principal LoSordo-Santo's Report: "WIN" What I need groups next year, based on testing this year. Two new teachers coming in, new building instructor, staff dance at talent show, successful first year with Girls on the Run.