

Eagle River Optional
Steering Committee Meeting Minutes
May 6, 2015

In Attendance:

Nicole Sommerville (Principal), Dr. Long (K/1), Mrs. Dolan (1/2), Mr. Long (3/4), Mrs. Spain (5/6), Kaleigh Wotring (co-chair), Alexis Kallen (co-chair), Lisa Norbert (secretary), Robin Gray (Co-treasurer), Nicole Mercer (SC member), Codie Costello (SC member), Rosanna Lee (SC Member)

Called to order:

Kaleigh & Alexis called the meeting to order at 5:00pm at Pizza Man.

Old / New Business:

1. Approved the minutes from the April 1, 2015 steering committee meeting.
2. Treasurer's budget report (Robin)
3. Learning Labs (Codie)
 - A. May 6th (grade K-6)
 - Lots of positive feedback about learning labs from students, parents and teachers.
 - Love the small groups; teachers liked hand picking the kids per lab.
 - Work out the room assignments/chaperones earlier and get paperwork home with the kids a week and a half ahead to give time to sort kids/lab
 - Next year don't schedule for May, it's too busy with all the end of the year events.
 - Next year's (4) learning lab dates (TBD) tentatively scheduled during the weeks of September 21- 25, November 9-13, January 25-29 and March 28- April 1
4. Garden (Nicole)
 - Garden needs a second co-chair to assist with the program.
 - Working with the students on May 8th and 14th from 9:15- 11:30am
 - Friday, 5/15 there will be no garden, because of the talent show.
 - Need signup sheet/volunteerspot link to ask for parent volunteers on 5/14 and 5/19 to assist with planting seedlings in the garden, to water the garden this summer, to host the worm bins over the summer and a handy person to build a compost bin (place away from the school/vents).
5. Art Auction/Family Event (Kaleigh)
 - Good feedback on the auction, bingo and meeting.
 - Next year, not on a Friday or in May (maybe April)...a less busy time of year.
 - Thank you cards need to go out to businesses who donated items for the auction.
 - The classroom artwork was AMAZING!
6. Additional upcoming events:
 - A. Field Day- May 13th (school wide and PTA needs volunteers)
 - B. Talent Show- May 15th (school wide)
 - C. Eklutna Family Day – Monday, May 18th (Optional family's/ need driving forms)
 - Need maps for parents, walkie talkies for teachers on hike, have a few games organized, leave the school at 9:30am and leave to return at 2:30pm.

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D. Walking Bowling / Picnic Lunch trip – Wednesday, May 20th (Optional)

7. Parent information night

- Steering committee to collect optional/junior theater plays fees and verify contact information for the directory.
- Teachers would like to handle the driver/insurance forms, chaperone expectations, supply lists, school and upcoming optional upcoming events lists.

8. Sub-committee heads: Red still needs parent sub-committee head)

- Garden (2): Nicole Mercer and _____
- Fundraising: Rosanna Lee _____
- Parent information night: Felicia Hanna _____
- Potlucks Felicia Hanna _____
- Halloween Felicia Hanna _____
- Craft Day Cherie Shirey and Lisa Norbert _____
- Learning Labs (2): Codie Costello and _____
- Volunteer Coordinator: Codie Costello

9. Set dates for next year

- A. Optional potluck- Thursday, Sept. 10th @ 6:30pm
- B. Eagle River high school- team building (at ER Elem or HS)- TBD
- C. Halloween Carnival- Saturday, Oct. 24th
- D. Craft Days- TBD
 - Class plays- Dr. Long (K/1) - Fri., April 15th
 - Mrs. Dolan (1/2) - Thur., March 3rd
 - Mr. Long (3/4) - Fri., January 22nd
 - Mrs. Spain (5/6) - Thur., December 10th
- E. Science Fair (Mrs. Spain)- March 8-9
- F. Steering Committee meetings- 1st Wed. of each month @ 5pm at Pizza Man.

10. Mrs. Sommerville will be transferring to a school in Anchorage next year.

- Survey to go home to families (Due May 12th)
- Stress the importance of optional, our events, the importance of both programs in the school and list what we want in a principal.

11. Principal Sommerville's Report

- Learning labs were awesome! Great feedback from parents/students.
- Kindergarten roundup had a good turnout.
- PTA will be small next year.

12. Next meeting will be on Wed, September 2nd at 5pm.

Meeting ended at 6:45pm.

**Eagle River Optional
Financial Report
2014-2015 School Year**

Cash Beginning Balance	\$ 5,394.79
Revenue:	
Parent Fee Revenue	\$ 6,627.00
Fundraiser Income	2,724.60
Field Trip Revenue	28.00
Garden Revenue	-
Optional Program - Other	954.78
Interest Revenue	1.14
Total Revenue	<u>10,335.52</u>
Expenses:	
Classroom Expenses	
K/1	270.47
1/2	189.86
3/4	391.09
5/6	347.65
Theatre Production - Expenses	
K/1	336.86
1/2	393.30
3/4	197.78
5/6	372.97
Garden Expenses	102.54
Potlucks	85.94
Field Trips	5,276.00
Fundraisers	42.86
Craft Day	391.14
Overnight Field Trips (5th/6th Grade)	-
Operating Expenses	2,038.82
Total Expenses	<u>\$ 10,437.28</u>
Net Profit (Loss)	\$ (101.76)
Savings Transfers	<u>\$ -</u>
Cash, Ending Balance	<u>\$ 5,293.03</u>

Notes: