

Eagle River Optional  
Steering Committee Meeting Minutes  
January 7, 2015

In Attendance:

Nicole Sommerville (Principal), Dr. Long (K/1), Mrs. Dolan (1/2), Mr. Long (3/4), Mrs. Spain (5/6), Kaleigh Wotring (co-chair), Lisa Norbert (secretary), Robin Gray (Co-treasurer), Felicia Hanna (steering committee member), Nicole Mercer (Steering committee member)

Called to order:

Kaleigh called the meeting to order at 5:00pm at Pizza Man.

Old / New Business:

1. Approve the minutes from the December 3, 2014 steering committee meeting.
2. Treasurer's report (Robin)
3. Craft days – feedback
  - Good flow between classrooms and variety of crafts
  - Discussed 1 day vs. 2 day event
  - Changes: Make a form for each craft with a picture and instructions for volunteers.  
Add gift wrapping for those students who want to give as gifts.  
Ask the kids to think about gift giving or if the craft is for them.  
Parents are responsible for the younger siblings who attend, not the students.  
Have survival bracelets during a learning lab, not craft day
4. Community Craft – we didn't have time to prep for it this year (idea: pillows for solders)
5. ERHS team building at ER Elementry (Friday, 1/16 from 9:30am-1:30pm)
  - We need 4 volunteers to assist the noon duties with lunch/recess.
6. Mrs. Dolan's class play is Thursday, 1/29.
7. Science Fair is March 3-4. (Mrs. Spain)
8. Office Depot on 6<sup>th</sup> Ave donated a scanner to the ER Optional Program. (Lisa)
  - Mr. Long's class will use it for an upcoming book project.
  - In return, they have asked for kids artwork to for 21 empty windows.
  - Asking all ERO teachers to scan (600-4800 DPI) artwork in a digital format, with no names listed; however they can mention "artwork by ER Optional".
9. Learning Labs Workshops
  - Learning lab workshops (once a month)
  - On 2/18, 3/25 and 5/6 from 9:30-11:30am
  - Parent run based off their interest/expertise (roughly 6-10 kids/group)
  - Children to choose top 5 topics of interest per workshop.
  - Topics may change each session, based on volunteers.
  - Send out information to parents about learning lab workshops in January.

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10. Garden will not be restricted by the summer construction project
11. Cook Inlet Tribal Council Fab Lab
  - Nicole Mercer will follow up on this; maybe as a learning lab.
12. Art Auction (Kaleigh) Friday, May 1<sup>st</sup>
  - Each classroom to do an art project.
  - Get kids/families more involved at the event; Kids entertainment
  - Could use Osburne books or Sentsy Candles as a fund raiser and profit goes to Optional.
13. Sibling expectations
  - Define; do's /don'ts list; Safety concerns in an emergency (fire drill)
14. Volunteer Report (Codie)
  - We are trying to record all volunteer hours (at home projects, classroom, play chaperones, costume making, garden, etc...) in Volunteer Spot via a general link.  
<http://www.volunteerspot.com/group/394904338054#!/show>
15. Principal Sommerville's Report
  - PTA doesn't have any parents volunteers for the I-Did-A-Read, it may not happen. Alexis, Robin and Lisa volunteered to help with the I-Did-A-Read.
  - Field Day is in May and they need volunteers.
  - School tours are every Tuesday at 9am in February.
  - Lottery entries are due by March 19<sup>th</sup>; first drawing is on March 20<sup>th</sup>.
16. There is no Optional Steering Committee Meeting in March, due to the Science Fair.

The meeting ended at 6:30pm