

Eagle River Optional Steering Committee Meeting Agenda

Wednesday, September 13, 2017
5:30pm @ Pizza Man

Attendees: Daniela, Jennifer, Kaleigh, Anna, Codie, Kalesha, Celeste, Andrew, Nicole, Lisa N., Felicia, Lisa P.

Meeting called to order at 5:30pm

Agenda Items:

1. Approve the August 2017 steering committee meeting minutes (Danae)
Minutes approved: Kaleigh made motion to approve, Jennifer second

2. Budget update (Kaleigh)
Fees coming in
Teachers have been given their allotments into their accounts
~\$5,000 in account right now
Call for receipts from teachers
Email out to parents/families for outstanding payments; Mrs. Spain asked about scholarship updates, Kaleigh noted to let her know and she will discontinue following up further with families who have expressed need/interest in scholarship
Account looking good, sold some Northern Lights Books, but we haven't pushed hard yet, the flyer shows highlights of coupons partners - see more updates under fundraising

3. Learning Labs: 10.3.17; 2.13.17; 5.1.18 - Tuesdays 9:30-11:30 (Daniela and Donabelle)
Facebook post went out to try to get more interest, but labs are looking good for 10.3
We have 10 labs - Brazilian Jujitsu not approved for this round will consider further dialogue about it for future labs
Need lab assistants next, Anna to send out a message and a sign-up - Daniela to follow up with Anna on timing and needs once she reviews all volunteers we have to date through flyer sign ups

4. Garden (Nicole)
- Debrief on harvest activities (Felicia / Nicole)
Went smoothly, great turn out on potluck
Request for us to purchase a set of kid safe knives to keep on hand - Nicole to get costs/estimates to bring back to committee for approval
Still a few loose ends to tie up, but overall we are wrapped up
Felicia won't be here next year, Nicole to reach out for a new potluck helper

5. Parent Information Night, 9.12.17 (Codie)
No need to cover as Optional in anyway, we can remove from activity list - working well that Optional handles outreach to families via potluck and supports PTA at PIN/Back-to-School night.

6. Eagle River High School- Team Building Event, Date: TBD (Teachers)
TBD - Dr. Long to update as more information comes up

7. Fundraising (Anna)
13 Northern Lights Coupon Books sold to-date, goal is 100 - Anna noted that we need to be aware that there is a lot of asks at the start, fees/supplies/clothes, Bubble Run, etc., let's promote again at beginning of October in time for holidays and we'll also have book in hand after October 16 for easier sales

Kids Kreations - artwork due by October 6, publicizing to parents is done with order forms - Felicia volunteered to help with bulletin board, Anna to help pull materials for the boards

8. PTA Report (Nicole)

Bubble Run is coming up - raised \$1700 so far, goal is \$4000 - all above \$4000 will be applied towards technology needs for the school - Mrs. Spain asked for another hand out, Nicole noted there are some by front office with information about the link and we can repost on our FB page / email to all of Optional - Kaleigh volunteered to set up the email

Game/Fundraising Booth at Echo Fall Festival - event is 9/28 from 1-6pm at Lions Park; our booth should host a unique game to drive traffic, participants buy game tickets and participants turn in tickets at each game booth and then organization turns in their tickets to get money at end of event. Optional needs a booth coordinator and volunteers. Reach out to Ms. Barnett, Danae, and others to see if we can put together an initial booth organizing group and Felicia will help with design and game. Form needs to be completed for booth reservation and turned into Kaleigh or Optional box soon.

9. Principal Prince's Report

High numbers in 2nd grade, trying to get some additional funding to get more support in classroom MAP testing, three sessions to go through (3rd-6th grade)
Updating emergency/crisis plans, evacuation routes, etc.

10. New Business

Discussed our meeting location, issues at first meeting of the year related to sound in the meeting room making it hard to hear. Discussed possibility of moving to school or Jitters. The meeting worked much better in the other back room of Pizza Man with tables pushed together - we'll try to secure this space for next meeting and revisit topic if we run into any more issues.

Meeting adjourned 6:02pm

11. Next meeting: Wednesday, October 11th at 5:30pm

STEERING COMMITTEE OFFICERS & COMMITTEE LEADS

<u>OFFICERS</u> <u>Co-chair:</u> Codie Costello <u>Co-chair:</u> Lisa Norbert <u>Secretary:</u> Danae Bee <u>Treasurer:</u> Kaleigh Wotring	<u>STANDING COMMITTEES</u> <u>Volunteer Coordinators:</u> Cherie Shirey, Anna Lux <u>Learning Labs:</u> Daniela Valenote, Donabelle Shepherd <u>Fundraising:</u> LJ Kennedy, Anna Lux <u>Garden:</u> Nicole Mercer <u>PTA Liaison:</u> Nicole Mercer	<u>EVENT COMMITTEES</u> <u>ERHS Team Building:</u> Teachers <u>Fall Family Event:</u> PTA <u>Fall Potluck:</u> Felicia Hanna <u>Parent Information Night:</u> Codie Costello <u>Craft Day:</u> Cherie Shirey <u>Visit our Schools:</u> Kaleigh Wotring <u>Spring Meeting:</u> Codie Costello and Lisa Norbert
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