

## Eagle River Optional- Steering Committee Meeting Minutes

July 15, 2014

### In Attendance:

Kaleigh Wotring (co-chair), Alexis Kallen (co-chair), Lisa Norbert (secretary), Nicole Mercer (steering committee member), Felicia Hanna (steering committee member), Codie Costello (steering committee member)

### Called to order:

Kaleigh called the meeting to order at 5:30pm at Jitters.

### Approval of the Minutes:

The minutes from the June 10, 2014 steering committee meeting were approved.

### Treasurer's Report:

1. Discussed handouts with "proposed" budget, itemizing the 14-15 school year.
2. Discussed methods to track payment for yearly optional fee, JT play's, etc..
3. Discussed approximate versus actual money received for 13-14 calendar year.

### New Business:

1. Introduced new volunteer coordinator, Codie to the steering committee.
2. Discussed outline for updating the Optional program handbook.
  - a. Available on a shared google document (group- work in progress)
  - b. Updating outdated bi-laws
3. Parent volunteering
  - a. Codie/Kaleigh looking at programs for parents to log hours
  - b. Log hours versus on your honor
  - c. Sign-up board for parents on back to school night.
  - d. Gardening/pot luck will be the first event needing volunteers.
4. Back to school night (Felicia)
  - a. Send out e-mail to present/new parents with information to include forms to be filled out and turned in (driver form, copies of insurance card, field trip forms, etc...)
  - b. Create informational and volunteer bulletin board (by library)
  - c. Parents will be able to sign up to volunteer for known optional events or individual classroom/at home work
  - d. PTA room for kids who attend w/adult supervision.

5. Sibling preference policy regarding the lottery
  - a. Uncertainty for parents who are committed to program.
  - b. Nicole to propose change to ASD school board members.
  - c. Suggested change would give preference to: teacher in school, sibling in program, neighborhood
  - d. Currently, can write letter of special circumstance or hardship to ASD.
  
6. Ideas about workshops versus intensives
  - a) Themed around the garden; branching off into cooking, nutrition, business, micro-society... these were ideas thrown out.
  - b) Different goals for age groups and hands on.
  - c) Needs to occur earlier in the school year; spring time is testing and hectic.
  
7. Lisa added teacher supply lists to [www.teacherlists.com](http://www.teacherlists.com)
  - a. Web-site automatically enters ER Optional into contests
  - b. Can link teacher lists to our web-site and Facebook
  
8. Dr. Long may switch rooms with community room.

Meeting ended at 7:30pm.